

**SUMMARY OF BREACHES OF FINANCIAL REGULATIONS  
IDENTIFIED DURING INTERNAL AUDIT WORK COMPLETED  
IN THE PERIOD**

<b>Description of Breach</b>	<b>Instances</b>
Improper ordering/purchasing procedure	1
Payments made without current contract in place	1
Failure to obtain a waiver when 3 quotes have not been obtained	1
Inadequate income collection procedures	1